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**THE BEACON CENTER
Local Management Entity for Mental Health,
Developmental Disabilities & Substance Abuse Services**

**Referral Line: 252-407-2474
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www.thebeaconcenter.net**

Karen Salacki, Area Director

MEMORANDUM

To: Provider Network
From: Linda Hawley Isbell
Date: February 1, 2012
Re: Upcoming Training

We are pleased to announce an upcoming training: Record Retention- Provider Responsibility. This training will be presented by Cynthia Allen Coe, RHIA from the Division of MH/SA/Services on February 13, 2012 from 10:00am until 12:00pm in the Meeting Hall at The Beacon Center.

Please go to The Beacon Center website www.thebeaconcenter.net to register.