



500 Nash Medical Arts Mall  
Rocky Mount, NC 27804  
252-937-8141

**THE BEACON CENTER**  
Local Management Entity for Mental Health,  
Developmental Disabilities & Substance Abuse Services

Referral Line: 252-407-2474  
or 888-893-8640  
[www.thebeaconcenter.net](http://www.thebeaconcenter.net)

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*Karen Salacki, Area Director*

## MEMORANDUM

To: Providers who have a State Funded Contract with The Beacon Center  
From: Linda Hawley Isbell  
Date: December 20, 2011  
Re: QI Projects

In the State Funded Contract that your agency has signed with The Beacon Center in Attachment B, Core Performance Indicators item number ten (10) it states:

*Provider shall demonstrate a Continuous Quality Improvement (CQI) process by identifying a minimum of three improvement projects acted upon per year. Projects and results will be reported to the LME in any quarter of completion.*

Please note that projects are due in any quarter that they are completed. Many providers conduct projects in which they collect data for the entire fiscal year. In the past those projects were required to be submitted by June 30<sup>th</sup> of each year. After review of this requirement and discussion with our Provider Network we are extending the due date for projects that are completed in the fourth quarter to be due to The Beacon Center by July 30, 2012. This will give providers the opportunity to analysis the data for the entire fiscal year.

If you have any questions please email me at [lindaisbell@thebeaconcenter.net](mailto:lindaisbell@thebeaconcenter.net) .